

Dear members

You haven't yet responded to the below – please do so before Tuesday 30 June at 16:30.

Please note the importance of the contents of this message and action accordingly. After reading the documents, please use the following link to indicate your response to AGM related matters. All member questions and comments will be responded to after the conclusion of the process. Please enter this into your web browser:

<https://www.surveymonkey.com/r/DGGQBJX> **This step is very important as there are quorum requirements.**

Attached are the following documents: 2020 Agenda, 2019 AGM Minutes, Chairman's Report, 2019 AFS, Nominee Information.

Open the link https://www.surveymonkey.com/r/DGGQBJX Very important		
Question 1	Staff number	For recording of those members who participated
Before responding to Questions 2 and 3 please refer to the Minutes of the 2019 AGM (attached)		
Question 2	If you attended the 2019 AGM, indicate whether you confirm the Minutes of the AGM held on Wednesday 10 April 2019	Indicate Approve or Disapprove
Question 3	Any comment, correction or question arising from the 2019 AGM minutes	Comment if applicable
Before responding to Question 4 please refer to the Chairman's Report (attached)		
Question 4	Any comment, correction or question arising from the Chairman's report	Comment if applicable
Before responding to Questions 5, 6 and 7 please refer to the Annual Financial Statement (attached) and the summary in this message below this table (highlighted in pink)		
Question 5	Approval of the 2019 Annual Financial Statement	After reading the AFS, indicate Approve or Disapprove
Question 6	If you indicated you do not approve the Annual Financial Statement, please provide the reason	Provide the reason if applicable
Question 7	Any comment, correction or question arising from the Annual Financial Statements (see below)	Comment if applicable
Question 8	Approval of auditors for 2020: The current auditors continue to provide an efficient service and it is proposed they be re-appointed.	Indicate Approve or Disapprove
Question 9	If you disapprove of the appointment of the current auditors, please propose an alternative registered auditor for consideration	Comment

Before responding to Questions 10 and 11 please read Late Nominations below this table (highlighted in yellow)		
Nominations for positions on the Executive Committee closed 15 April. Please indicate whether you agree that the late nominations should be accepted or not accepted (see Nominee Information attached)		
Question 10	Malusi Dlamini's late nomination, received on 13 May, should be accepted	indicate Agree or Disagree
Question 11	Ayanda Khala-Phiri's late nomination, received on 13 May, should be accepted	indicate Agree or Disagree
Before responding to Question 12 please refer Ratification of Chairman and 2020/2021 Executive Committee in this message below this table (highlighted in green) (see Nominee Information attached)		
Question 12	Ratify all nominations: Chair and Executive Committee	Indicate Agree or Disagree

Presentation of the Financial Statements for the year to 31 December 2019

The full Annual Financial Statements are provided, particular reference is made to the Auditors Report (pages 5 to 7), the Executive Committee's report (page 8), the Financial Position (page 9), Statements of Comprehensive Income Changes in Equity and Cash Flows (page 10), Detailed Income Statements (pages 14 to 15).

Audit Report

The audit has again been completed efficiently by the auditors, Baker, Tilly, Morrison, Murray. There were no issues of concern raised by the auditors and they approved the Financial Statements without any qualification.

Executive Committee's Responsibilities, Approval and Report

The Executive Committee had carried out its responsibilities in terms of the Labour Relations Act and has approved the Financial Statements.

Income Statement

REVENUE	Membership Fees	R1 121 946
EXPENDITURE		R 911 400
SURPLUS	Operating surplus / (deficit)	R 210 546
OTHER INCOME	Interest received	R 37 342
SURPLUS	Year End Surplus / (deficit)	R 247 888
OPENING	Balance 1 January 2019	R 794 708
CLOSING	Balance 31 December 2019	R1 042 596

Balance sheet

Current Assets: Cash & Cash Equivalents	R1 110 824
Current Assets: UKZN cost centre	R 20 990
Non-Current Assets: Equipment Office equipment	R 9 088
Total Assets	R1 140 902

Equity: Retained Income	R1 042 596
Current Liabilities: Trade and other payables	R 98 306
Total Reserves and Liabilities	R1 140 902

Discussion

The following points are highlighted:

- The honorarium is reflected as Supplementary Information (page 16). The provision of honorariums is in accordance with the Honorarium Policy approved at a previous AGM.
- Legal fees were much higher for the period, due to the section 198B matter and the fraud case.
- The value under Trade and other Payables, is legal fees from October to December 2019 that had not been paid by 31 December 2019.
- Other expenses are in line with inflation.
- The Executive Committee has resolved that it will not propose an increase to the membership fee given the current state of the economy – the UKSU subscription will remain at R50 per month.

Late Nominations

Nominations closed on 18 March and due to the lockdown, this was extended to 15 April.

Two late nominations were received on 13 May and the AGM is asked to consider whether these late nominations should be accepted. They do not make a ballot necessary as there are a maximum of eight vacancies and this would make a total of seven nominees.

Executive Committee: 2020 Late Nominations

NAME	PROPOSER	SECONDER	POSITION
Malusi Dlamini	Mahomed Sheik	Phaka Sithole	Executive
Ayanda Khala-Phiri	Tamantha Hammerschlag	Luthando Ngema	Executive

Ratification of Chairman and members to serve on the 2020/2021 Executive Committee

Office Bearer Nomination – Chairman

NAME	PROPOSER	SECONDER	POSITION
R Parkies	Nicholas Govender	Carol Mkhize	CHAIR

The Deputy Chair is Mandla Mdhluli, whose term ends at the AGM in 2021

Executive Committee: 2020 Nominations

NAME	PROPOSER	SECONDER	POSITION
Charmaine Allison	Ricky Sigamoney	Rosembal Govender	Executive
Doug Engelbrecht	Praveena Ramnandan	James Duly	Executive
Ausie Luthuli	Denise O'Reilly	Niloshnee Govender	Executive
Mandisi Ntuli	Nontobeko Magwaza	Lindelwa Ncwane	Executive

Ricky Sigamoney	Charmaine Allison	Narusha Govender	Executive
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There is no need for a ballot as there are not more nominees than vacancies.

If the Late Nominations are accepted by the membership, they will automatically be considered as ratified by the membership.

The above nominees to the Executive join the following whose terms will end in 2021:
Jasper Cecil, Trevor Maistry, Bhasela Yalezo, Naveena Moodley.

UKSU Executive